

First Contact Checklist

Item	Complete	Notes
▪ Explain HHOME Model		
▪ Get a phone number		
▪ Proof of positivity(if available)		
▪ Picture ID- Connect with Jason for DMV apt.		
▪ SS Card or Application- Secure an apt if needed		
▪ Assess for domestic violence- Connect with Ilona for mental health and substance abuse screening		
▪ Give client medical calendar and bracelet		
▪ Assess if client is on probation/parole/warrant?		
▪ Housing status/how long homeless?- Connect with Siotha for housing		
▪ Eviction History/if so for what reason?		
▪ Do they have a payee/agree to payee services?		
▪ What pharmacy do they use?		
▪ Who is their current primary care provider?		
▪ Do they have a current case manager?		
▪ Someone that helps you? Navigator?		
▪ Mental health counselor?		
▪ Substance abuse counselor?		
▪ Identify Hot spots (where they hang out)		
▪ Explain research study		