CoIIN to Advance Care for Children with Medical Complexity

Video conference access – PRE-REGISTER

- Please see Zoom registration confirmation email
- All participants must register to join this meeting on the computer (please share!):
  - Registration link (also available in the Outlook invite): https://bostonu.zoom.us/meeting/register/0a9b89016a2f1657cde7dc3c8da9331e
- Call-in info:
  - US: +1 646 876 9923 or +1 669 900 6833
  - Meeting ID: 439 613 208

If possible, please mute your computer speakers to minimize echo and use your phone for audio – thanks!

CoIIN to Advance Care for Children with Medical Complexity

Webinar: Finalizing the Who, What, When & How of Data Collection for Your Team

December 20, 2018

2:00-3:00 pm EST

This project is supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) under grant number #UJ6MC31113: *Health Care Delivery System Innovations for Children with Medical Complexity* ($2,700,000 annually). This information or content and conclusions are those of the authors and should not be construed as the official position or policy of, nor should any endorsement be inferred, by HRSA, HHS or the U.S. government.
Anna Maria Padlan, HRSA/MCHB Project Officer

Boston University School of Social Work
Center for Innovation in Social Work & Health

BOSTON UNIVERSITY

Housekeeping & Hellos

- This call is being recorded
- Make sure to mute your phone or computer when you are not speaking
- Please do not put us on hold
- Please do not use speaker phone if at all possible
- Participation is essential
- Chat box
- If using phone audio, please take a minute now to link your phone with your computer

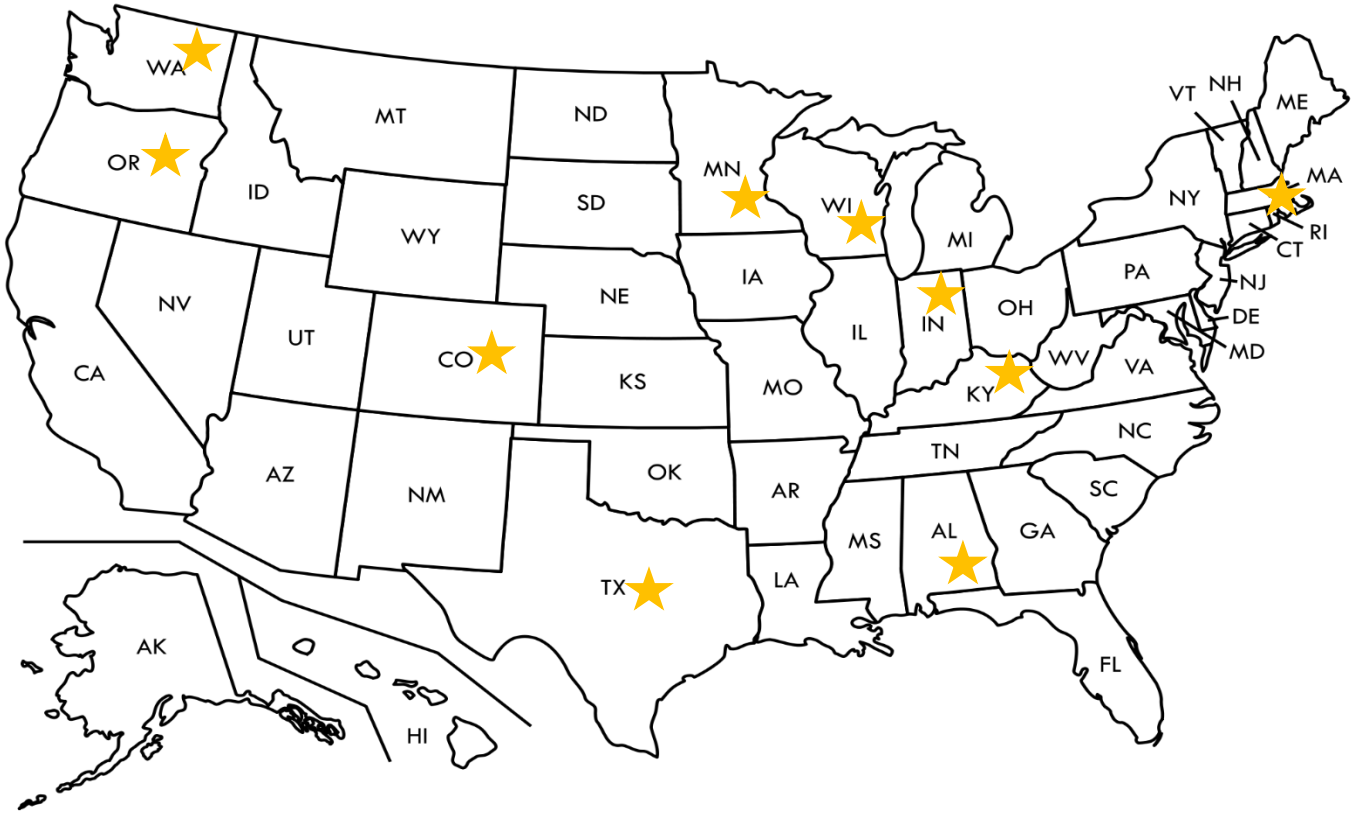
Agenda

Time	Session	Speaker
2:00 – 2:05	**Welcome and Housekeeping**	Bethlyn
2:05 – 2:10	**Where We've Been** • *Tying It All Together*	Greg
2:10 – 2:15	**Where We're Headed** • *Data Collection Timeline*	Meg
2:15 – 2:30	**Your Role** • *Process to adapt questions/responses to the required QI Measures Survey* • *Who's the Who? – QIDA Data Entry and Management*	Greg
2:30 – 2:55	**Data Collection Strategies** • *And the Survey Says… (Modalities Survey)* • *Team Sharing* • *Finalizing Your Measurement Process and Plans*	Kerri Mary
2:55 - 3:00	**Wrap-Up, & Next Steps** • *IRB Updates* • *Preview of 2019 Calendar (webinars, on-sites, etc.)* • *Summarize next steps*	Meg Bethlyn

Welcome & Introductions

State Teams

1. Alabama
2. Colorado
3. Indiana
4. Kentucky
5. Massachusetts
6. Minnesota
7. Oregon
8. Texas
9. Washington
10. Wisconsin



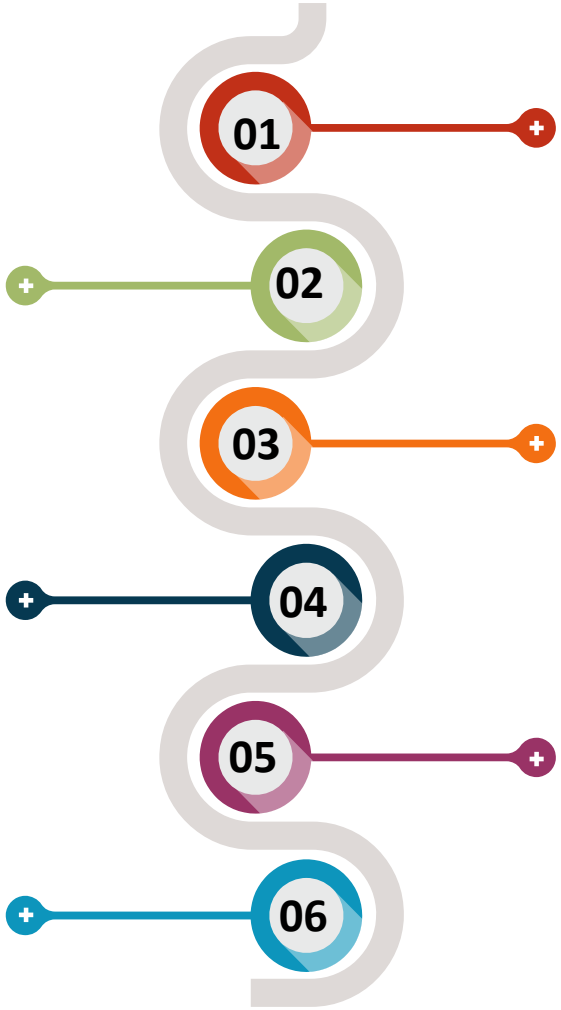
Where We've Been

Where We've Been

CMC CoIIN

Measures

Updated 12.18.2018



May

Collaborative Partners:

- Explored QIDA capabilities
- Establish CMC Measurement WG representing all CoIIN stakeholders

Jun - Aug

Measurement WG and Collaborative Partners: Identified all potential measures

Measurement WG: Selected modalities (family and staff surveys)

Sep

Measurement WG: Selected final measures

Sep - Oct

Evaluation WG: Reviewed and agreed on final measures

HRSA: Approved final measures

Oct

States: Began operationalizing data collection plans at onsite

Nov - Dec

Collaborative Partners: Submitted QIDA application to build CMC CoIIN site

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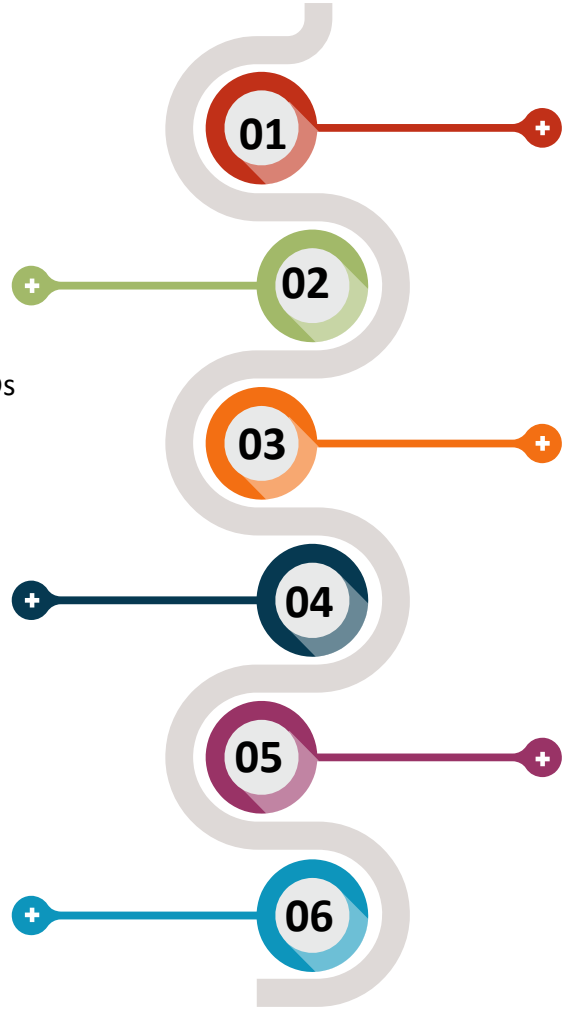
Where We're Headed

Where We're Headed

CMC CoIIN

Feb 2019 QIDA Launch

Updated 12.13.2018



Dec 3 - Dec 7

Collaborative Partners: Submit Common Measures to AAP to Build Website

Dec 7 - Jan 1

Collaborative Partners: Build QIDA Website

Teams:

- Identify Team's Group Administrator for Data Entry and Oversight
- Register QIDA Users at AAP To Obtain User IDs & Passwords

Jan 1 - Jan 15

Teams:

- Determine and Submit Team-Specific Measures (Based on Focus Area) to Coach
- Complete and Submit Measurement Plan to Coach
- Make Tweaks to Generic Survey and Submit to Coach

Jan 15 - Feb 1

Collaborative Partners: Add Team-Specific Measures To QIDA Website

Teams:

- Begin and Complete QIDA Testing (Wait For Coach Notification; All Teams May Not Be Able/Needed To Participate In Testing)
- Complete QIDA Training (Training Dates/Methods To Be Determined)

Feb 1 – Apr 1

Teams: Enter First Cycle of Data Into QIDA

Apr 1 - Apr 15

Collaborative Partners and Teams: Debrief and Adjust QIDA Process If Needed

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Your Role

Make any adaptations to your surveys by Jan 15

1. Using Step-by-Step Guide, make any adaptations to family or staff surveys using “Track Changes” in Word
   - Provide rationale for changes in comment boxes

2. Upload adapted versions to Box and email your coach cc’ing Greg to let them know you’ve submitted
   - Approval or follow-up questions will be within 4 business days

Make any adaptations to your surveys by Jan 15

3. Translations
   - BU will provide a single electronic version of the required QI measures surveys in both English and Spanish
   - States will be responsible for updating both versions with both adaptations and supplemental questions

4. Acceptable Adaptations that will speed up approval process
   - Minor rewording the opening and question set preambles.
   - Addition to, or minor rewording of, response options.
   - Minor rewording of questions that don't change their intent/meaning.

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Poll

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Who's the Who?

Preparing Your Team for Data Collection & QIDA

- Determine who will be your:
  - **Data Collection Manager** to oversee entire data collection and entry process from beginning to end
  - **Group Administrator/Data Entry Staff** to enter data, and access and pull reports in QIDA (usually 1-2 people)
  - **Participants** to access and pull a *limited* number of reports in QIDA
- Register with AAP to receive an AAP number
  - Give all names, email addresses, AAP numbers, and roles to coaches by Jan 2

Data Collection Strategies

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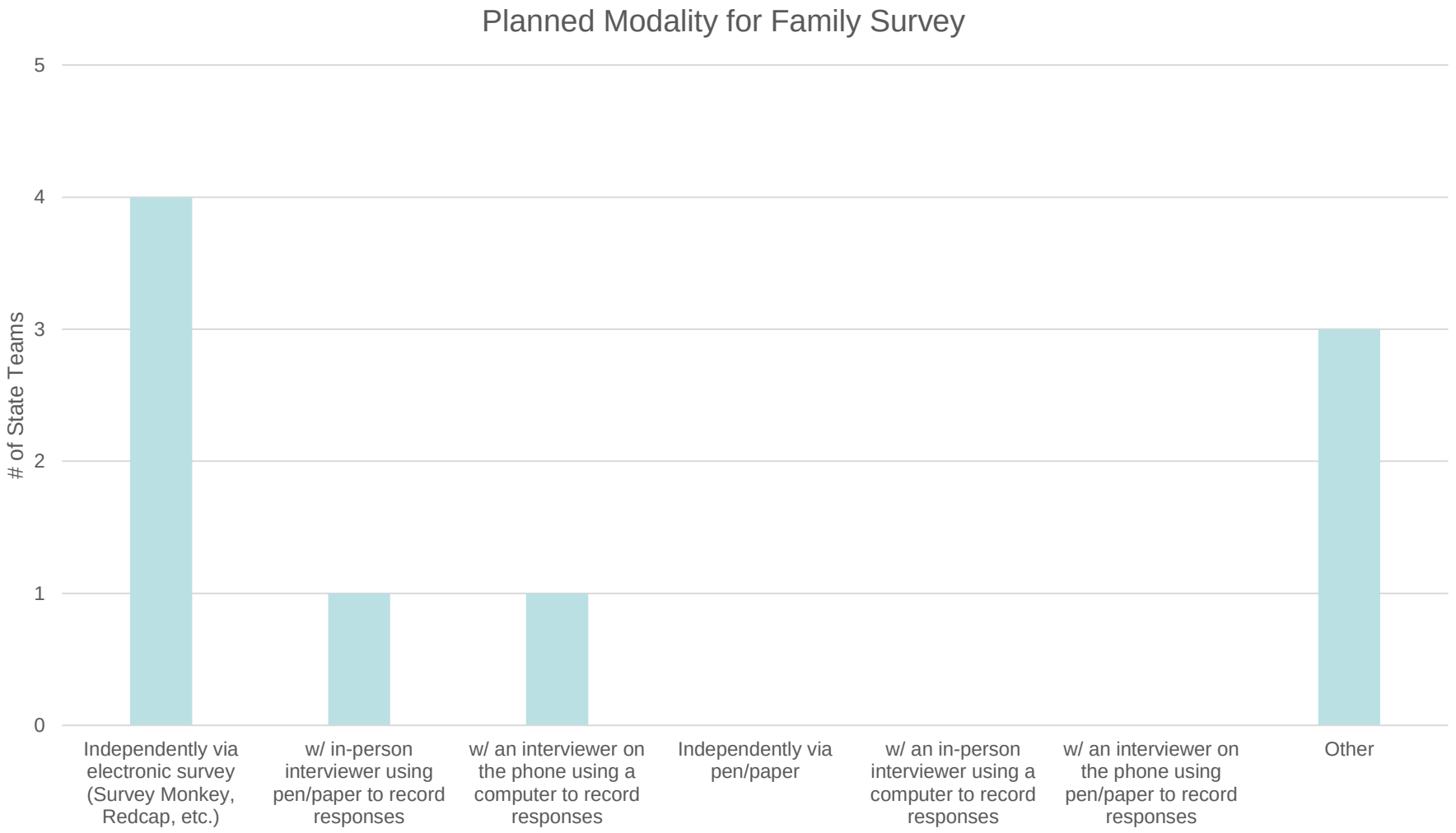
Data Collection Strategies: Survey Says…



Other responses were:

- Unsure at this time
- Mixed modality

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Data Collection Pearls

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- Each State add to the **Chat Box**
  - **One thing** you have learned from PAST data collection strategies that may benefit other teams today

- Data Management Plans
  - Why use them?
  - What do you do with them?

Measurement Table or Plan

CMC CoIIN Summary Measures Table – QIDA QI Measures

Measure	Measure Type	How will it be collected? *(Process)*	When will it be collected? *(Time period)*	Frequency	Respondent	Notes/Special Considerations
Medical Home (A single "all or nothing" measure based on 7 elements of MH)	Process			Q6Month	Families (random sample or consecutive of 40 parents)	
Shared Plan of Care (A single "all or nothing" measure based on elements of SPC)	Process			Q6Month	Families (random sample or consecutive of 40 parents)	
Unmet Need for Child Healthcare Services	Outcome			Q6Month	Families (random sample or consecutive of 40 parents)	
Child Quality of Life (Management of Symptoms)	Outcome			Q6Month	Families (random sample or consecutive of 40 parents)	
Child Quality of Life (Relationship with Care Team)	Outcome			Annually	Families (random sample or consecutive of 40 parents)	
Family Well-Being (Time Providing Care)	Outcome			Q6Month	Families (random sample or consecutive of 40 parents)	

Why Bother?

- Best practice for getting teams to think through the details
- Validity and addressing questions re: data
- Multiple data collectors? You want each to gather the same way
- Sustainability- handoffs

Wrap-Up & Next Steps

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Wrap-Up & Next Steps

- TO your coach:
  - QIDA roles & AAP numbers by Jan 2
  - Your team's measurement plan by Jan 15
  - Your team's state specific measures by Jan 15
  - Any proposed adaptations to your surveys by Jan 15

Wrap-Up & Next Steps

- Next webinar: January 22d from 2-4 PM
- Evaluations
  - https://www.surveymonkey.com/r/JQ8VK23

Wrap-Up & Next Steps

This is my thank you dance!